ITP Inspection and Test Plan

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| **Project Title: WDC Fluoridation** | **Project No: CON23011 (internal #J2028)** | | **Procedure No:** |
| **Description of Activity: Service Duct install** | | | **ITP No.: 006** |
| **Location of Inspection / Testing:** | | **ITP Approved by (BCL) Name: Date:** | |
| **ITP Prepared by Name: Date:** | | **ITP Approved by (Client) Name: Date:** | |

| **ID No** | **Sequence of Activity** | **Type of inspect / Test and Frequency** | **Acceptance Criteria** | **Inspection Responsibility** | | | **Verification Records of Inspection(s) / Test(s)** |
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| **BCL** | **Client** | **Date** |
| **1.0** | **Documentation** | | | | | | |
| 1.1 | Material approval | RFI cover the approval of the service ducts | RFI response | D | A |  | RFI |
| 1.2 | Service duct Order | Humes Drawings – HN-HO-72 | Drawings | D | I |  | Humes Drawings |
| 1.3 | Delivery docket | Confirmation that ducts delivered match RFI016 material approval | Delivery docket | D | I |  | Delivery Docket |
| **2.0** | **Install** | | | | | | |
| 2.1 | Subgrade | Confirm uniform subgrade under the duct | Subgrade uniform, soft spots removed | V | I |  | Photo of works |
| 2.2 | Bedding | Prep and bedding, installed, levelled, | Bedding levelled to avoid uneven loading on the ducts | V | I |  | Photo of works |
| 2.3 | Duct Install | Ducts installed and locked together, top level installed to string line to avoid any steps in top of channel | No steps in top of channel | V | I |  | Photo of works |
| **3.0** | **As-builts** | | | | | | |
| 3.1 | Redline Drawings | Redline drawings of install | N/A | S | A |  | Redline Drawings Issued |
| 3.2 | Survey | GPS coordinates of duct install | N/A | S | A |  | GPS coordinates marked up on drawing |

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| **Revision Status of ITP** | | | | **Inspection Responsibility Legend** | | | | | | **Records Legend** |
| **Rev. No:**  Rev.  Date:  Approved by: | **Revision 1:**  01  25/01/24 | **Revision 2:** | **Revision 3:** | A:  D:  I:  S.Con: | Approve  Document  Inspection  Subcontractor | H:  R:  S: | Hold Point  Random  Submit | T:  V:  W:  Cons: | Test  Visual  Witness  Consultant | ITR: Inspection and Test Report  HPR: Hold Point Release form |

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| Signature Verification Record |
| **Sign** | **Name** | **Position / Title** | **Company** |
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